

s:stebler

s: yourbox User Manual

Simple. Flexible. Smart.



We combine decades of craftsmanship with modern technology to develop smart, customized solutions that redefine spaces.

Our focus is on smart functionality, sustainable production, and harmonious integration into any architectural context.

intelligent
space solutions.



Welcome to s: yourbox

Receive. Collect. Send. Everything in one place.

s: yourbox makes managing parcels simple, secure, and flexible. Parcels can be reliably delivered, deposited, and collected, without requiring everyone involved to be present at the same time.

This enables secure parcel handoffs around the clock, giving you greater flexibility and independence in your everyday routine.

Simple. Flexible. Smart.

DELIVERY

How to deliver a parcel to s: yourbox

Parcels can be delivered directly to the s: yourbox parcel locker system regardless of whether the recipient is present. They are stored securely until they are collected.



- 1.**
On the touchscreen, select **Parcel Delivery**.



- 2.**
Select the intended package recipient from the list or press  to search for a name.



- 3.**
Choose the appropriate compartment size based on the dimensions of your package.



- 4.**
An available compartment of the selected size opens automatically.



- 5.**
Place the package inside the compartment.



- 6.**
Close the compartment door securely to complete the delivery.



- 7.**
After the locker is closed, the recipient automatically receives an email with a personal PIN code for pickup.

Note

If the package is not picked up within the specified time frame, the recipient will automatically receive a reminder message.

PICKUP

How to collect your parcel from s: yourbox

s: yourbox provides secure and flexible access to your delivered parcels. Once notified, you can collect your parcel whenever it is convenient for you.



- 1.**
On the touchscreen, select **Parcel Pickup**.



- 2.**
Verify your identity by entering your mastercode, the PIN code received via e-mail or using your RFID credential.



- 3.**
All compartments containing your parcels open automatically.



- 4.**
Remove your parcel(s) from the opened compartment(s).



- 5.**
Close each compartment door securely after removing the parcel(s).



- 6.**
Once all compartments are closed, a confirmation email is automatically sent to the recipient to acknowledge successful parcel collection.

Note

If one or more compartment doors are left open after parcel collection, the building's maintenance technician is automatically notified by email that a compartment has not been properly closed.

DROP OFF

How to send a parcel with s: yourbox

Parcels can be dropped off at s: yourbox for shipping. They are stored securely in the selected compartment until they are collected by a courier service or another authorized person.



- 1.** On the touchscreen, select **Parcel Dispatch**.



- 2.** Log in using your master code, or your RFID credential.



- 3.** Choose the appropriate compartment size based on the dimensions of your package.



- 4.** An available compartment of the selected size opens automatically.



- 5.** Place the package inside the compartment.



- 6.** Close the compartment door securely to complete the deposit. The system confirms successful deposit with an audible signal.



- 7.** A confirmation email containing a unique PIN code is automatically sent to you.



- 8.** Forward this PIN code to the intended recipient to grant access to the parcel.

Note

If all lockers of the selected size are occupied, that size will be displayed as "unavailable." If possible, please select a different suitable locker size.

PICKUP

How to collect a deposited parcel from **s:yourbox**

parcel stored in the system can be collected using the PIN code you received, without the need for an in-person handover.



- 1.**
On the touchscreen, select **Parcel Pickup**.



- 2.**
Enter the unique PIN code on the control panel and confirm the entry by pressing the OK button.



- 3.**
The compartment containing your parcel opens automatically.



- 4.**
Remove your parcel from the opened compartment.



- 5.**
Close the compartment door securely to complete the pickup.



- 6.**
After the compartment is closed, the sender automatically receives an email confirming that the package has been successfully picked up.

RFID REGISTRATION

How to register an RFID credential with s: yourbox

s: yourbox allows authorized users to register a compatible RFID credential for quick and convenient identification. Once registered, it can be used instead of entering your personal PIN code.



- 1.** On the touchscreen, please select .



- 2.** Hold your RFID credential against the RFID reader below the touchscreen.



- 3.** Enter your personal PIN-code to assign the RFID credential to your account.



- 4.** Your RFID credential is successfully registered and ready to use. A confirmation email has been sent to you.



Need an RFID badge?

Order yours directly from us: info@kehrerstebler.de



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